

**BETHEL LUTHERAN MINISTRIES**  
**SCHOOL BOARD MEETING MINUTES**  
**Monday, January 18, 2010**  
**Executive Session Following Meeting (as needed)**

*Board Members Present:* Frank Krebs (Chair), Renata Anderson, Linda Baker, Dave Cook, Brett Day, Jim Gibson, Virgil Hairgrove, John Jacob and Pam Lichtenstein

- I. **Opening Prayer** was given by Chairman, Frank Krebs. (7:00 p.m.)
  
- II. **Standing Reports** (7:05 p.m.)
  - A. **Business Administrator Report** – No Report
  - B. **Athletic Director Report** – Marks – No Report
  - C. **Booster Club Report** – Rapp – No Report
  - D. **PTL** – McMurtrey – No Report
  - E. **Principal's Report** – Jacob – The Junior High Informational Meeting is scheduled for Monday, February 8, at 6:30 p.m. Three Making A Difference Projects have been completed - four more are in the planning stages. Four adults have volunteered to serve as mentors for this program.
  - F. **Budget Report** – Gibson – Frank shared with Jim the financial report from the January Church Council Meeting. Christian Education giving was down in the month of December.
  - G. **Foundation Report** – Cook – Dave stated that a Foundation Meeting is scheduled for later in the week. Funds from the Rapp memorial will be used in purchasing a wireless sound system.
  - H. **Suggestion Box** – Day – Nothing to report.
  - I. **Auxiliary** – The Auxiliary donated \$20,000 to the school from 2009 Scrip profits.
  
- III. **Action and Discussion Items** (7:20 p.m.)
  - A. **Policy Manual Review** – The Board reviewed and discussed suggested revisions to Chapter 6 (Operations) of the Policy Manual.
  - B. **Pancake Breakfast** – Board members selected time slots to serve as greeters at the Pancake Breakfast.
  - C. **Budget Debrief from Council Meeting** – Frank reviewed the budget points that he presented to the Church Council in January. The Church Council approved the 2010 – 2011 school budget.
  - D. **Recognition for Outside Activities** – John requested the Board's guidance on how he should proceed with determining whether or not to recognize students for outside achievements. The Board felt if the achievement was worthy of publication elsewhere (Morton Times, Journal Star, etc.), it should be worthy to be recognized in some fashion at the school. The Board is comfortable with John using his own discretion regarding this matter.
  - E. **Back to School Night** – Back to School Night currently is held on the Monday evening after Pumpkin Festival Weekend. A suggestion has been made to move the event to the following Monday evening (4<sup>th</sup> Monday in September). After discussion, the Board decided to tentatively schedule Back to School Night for the 2<sup>nd</sup> Tuesday in September.
  - F. **Special Group Financial Guidelines** – Currently, three school groups have checking accounts. To ensure fiscal accountability, it was suggested that a policy be developed with guidelines that all three groups would follow regarding their financial practices. A team of individuals will be formed to address this matter.

**Adjournment**

**Next Meeting Date** – February 15, 2010 – 7:00 p.m. at Bethel Lutheran School

**Church Council** – February 1, 2010 – 7:00 p.m. at Bethel Lutheran Church

**Closing Prayer** given by John Jacob

Submitted by Linda Baker

**Action Items:**

- Request reports from the Athletic Director, Booster Club, & PTL for February Board Meeting (Frank)
- Modify Chapter 6 of Policy Manual (Frank)
- Review Chapter 7 of Policy Manual for February Meeting (Board)
- Select appropriate individuals to serve on a policy making team for special group financial guidelines (Frank, John, Virgil)

*“For we are God’s workmanship, created in Christ Jesus to do good works, which God prepared in advance for us to do.”*  
*Ephesians 2:10*