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A. Registration Schedule & General Information

School registration will take place online per the following schedule:

- Current Bethel Students & Siblings – Thursday, February 15, 2024
- Bethel Lutheran Church members – Monday, February 26, 2024
- General public – Monday, March 4, 2024

^a **If you have a student who will NOT be returning** to Bethel School next year, you must inform the office staff before March 15 to avoid getting invoiced for the 2024-2025 registration and technology fees.

If you have any questions or problems during registration, please get in touch with the school office at (309) 266-6592. The office will be staffed starting at 6:00 AM on each registration day.

B. Steps for Current Bethel Students Entering 9th Grade

(See Note "1" if you need to apply for a new student who is the sibling¹ of a current Bethel student)

Step 1

Current Bethel Students Entering 9th Grade: At 6:00 AM on Thursday, February 15, you will receive an email from TADS with your personal household link to re-register your student(s). The link in your email will take you directly to the TADS online registration page. Carefully follow the instructions to ensure each section is fully complete.

Before February 15th: *To ensure the TADS email is sent to your correct address, log into your TADS account to verify that your contact information is up to date. If you aren't sure or have questions, please call the school office at 309-266-6592.*

¹ To apply for a new student who is the sibling of a current Bethel student: Log into your TADS account, click on the "Admissions" tab, and complete the new student application. Carefully follow the instructions to ensure each application section is complete.

Payments for registration (\$280) and technology (\$50) fees are set up during the online registration/application process. Your options for payment methods are:

- Automatic credit/debit card payment (TADS charges an electronic processing fee)
- Automatic bank payments from checking/savings (TADS charges an electronic processing fee)
- Cash or check payment (must be received in the school office before due date on the invoice)

Reminder: Your registration is not finalized, nor is your spot guaranteed until registration fees are paid.

Step 2

Within two (2) business days after applying online, you will receive communications from Bethel staff to walk you through the next steps of the registration process.

C. Steps for Current Bethel Students Entering Grades 10, 11, or 12
(See Note "1" if you need to apply for a new student who is the sibling¹ of a current Bethel student)

Step 1

All current Bethel students going into 10th through 12th grade will *automatically be registered/promoted in TADS to their next grade on Thursday, February 15*. Most, but not all, information within each student's current TADS account will be copied to their new school year (see Step 2 for a summary of items you will need to review and update).

If your student will NOT be returning to Bethel School next year, you must inform the office staff before March 15 to avoid getting invoiced for 2024-2025 registration and technology fees.

¹ To apply for a new student who is the sibling of a current Bethel student: Log into your TADS account, click on the "Admissions" tab, and complete the new student application. Carefully follow the instructions to ensure each application section is complete.

Step 2

To complete the enrollment, log in to your TADS account to review and update each section of student information, including:

- For each student, review & update contact phone numbers and addresses, emergency contacts, authorized pickup list, media/photo release preferences, etc).
- Review & fulfill document requirements.
- Review & update your payment method - **All accounts are billed for registration (\$280) and technology (\$50) fees on Friday, March 15, 2024. Your payment must be received by the invoice due date to avoid a late fee.**

Your options for payment methods are:

- Automatic credit/debit card payment (TADS charges an electronic processing fee)
- Automatic bank payments from checking/savings (TADS charges an electronic processing fee)
- Cash or check payment (must be received in the school office before due date on the invoice)

Reminder: Your registration is not finalized, nor is your spot guaranteed until registration fees are paid.

D. Steps for All New Students Entering Bethel High School

(See Page 2 or 4 if you need to apply for a new student who is the sibling of a current Bethel student)

Step 1

Apply online: A link to our TADS application system will be available on our school website ([Bethel Lutheran School Registration](#)). The link will take you directly to the TADS online application page. Carefully follow the instructions to ensure each application section is complete.

Schedule:

- Bethel Lutheran Church Members at 6:00 AM on Monday, February 26
- All other new students at 6:00 AM on Monday, March 4

Tuition & Registration Fees: Information about tuition and fees is available on our school website ([Bethel Lutheran School Registration](#)). Registration (\$280) and technology (\$50) fees are set up during the online application process and will be billed to you when the student's application is accepted for enrollment. **Enrollment will not be guaranteed until fees are paid.**

Step 2

Within two (2) business days after applying online, you will receive communications from Bethel staff to walk you through the next steps of our student admissions process.